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Statement of participation

Guest user

has completed the free course including any mandatory tests for:

Developing your skills as an HR professional

This 9-hour free course explored the skills needed to be effective as an HR professional, including self-management skills and working in teams.

Issue date: 14 March 2022

www.open.edu/openlearn

This statement does not imply the award of credit points nor the conferment of a University Qualification.
This statement confirms that this free course and all mandatory tests were passed by the learner.

Please go to the course on OpenLearn for full details:
https://www.open.edu/openlearn/money-business/developing-your-skills-hr-professional/content-section-0

COURSE CODE: **B863_1**

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Developing your skills as an HR professional

https://www.open.edu/openlearn/money-business/developing-your-skills-hr-professional/content-section-0

Course summary

This free course, Developing your skills as an HR professional, will help you to develop some of the skills you will need to be effective as an HR professional. You will practise learning reflectively and you will also develop the skills of organising yourself, managing time and stress, and working in teams or groups.

Learning outcomes

By completing this course, the learner should be able to:

- reflect on practices that support skill development
- demonstrate self-management skills, particularly in relation to self-organisation and managing work-life balance
- distinguish between groups and teams
- demonstrate an awareness of the skills needed to work effectively in groups and teams.

Completed study

The learner has completed the following:

Section 1

Using reflection to support learning

Section 2

Using reflection to improve performance

Section 3

Managing yourself

Section 4

Working in teams

Section 5

Bringing it all together