



# Management activities

## Luthans' management activities

1. How often do you perform each of the activities categories identified by Luthans?

Make a note in the box below.

[Your name]

	% per day	% per week	% per month	% per year
Exchanging information				
Paperwork				
Planning				
Decision making				
Controlling				
Interacting with others				
Socialising/politicking				
Motivating/reinforcing				
Disciplining/punishing				
Managing conflict				
Staffing				
Training/developing				

2. Now do the same for another manager you have worked with.

[Your colleague's name]

	% per day	% per week	% per month	% per year
Exchanging information				
Paperwork				
Planning				
Decision making				
Controlling				
Interacting with others				
Socialising/politicking				
Motivating/reinforcing				
Disciplining/punishing				
Managing conflict				
Staffing				
Training/developing				