# Analyse and reflect

| Question | Purpose |
|---|---|
| What was supposed to happen?<br>Were your assumptions correct?<br>What actually happened?<br>Why were there differences? | These questions help you identify where there was divergence from the original plan. |
| What worked?<br>What didn't work?<br>Were there any unintended changes?<br>Why? | These questions generate reflection about successes and failures during the course of the action, event or task. The question 'Why?' generates understanding of the root causes of these successes and failures. |
| How do you know?<br>What evidence do you have to inform your conclusions? | This question helps you to check in with the facts of the situations so you don't jump to conclusions that might not be true. |
| What would you do differently next time? | This question is intended to help identify specific, actionable recommendations. It's better if you can come up with very concrete and clear, achievable and future-oriented recommendations. |

Source: adapted from Better Evaluation
http://www.betterevaluation.org/en/evaluation-options/after_action_review