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| **College / Organisation** |  |
| **Name & Role** |  |
| **Unit Name(s) & Code(s)** |  |
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| The LearnersDescription & Common Characteristics etc.The Non-Digital ContextTarget Learning Outcomes, Knowledge and/or Skills, Performance Criteria, Evidence Requirements etc. Outcome 1  Outcome 1 - Knowledge and/or Skills, Performance Criteria  Outcome 1 - Evidence Requirements Existing approaches to assessment for the Unit are: How do you currently conduct the assessment? Staff experience/expertise in technology-enhanced assessment Have you done this (or anything like this) before? What? Where? How? The Digital Solution Your proposed method of using digital tech for the assessment Descriptions  * Outcome 1   + What changes have you made?  Assessment Type:  * Diagnostic / Formative / Summative?  Rationale Why have you done this? Technology & Delivery Setting What tech are you using and where? How might this affect the assessment?  What might go wrong (risks)? What are the benfits? Resources and Tools Required What do you need to make this work – people, software, services, infrastructure, equipment What the Tutor Does (and ICT skills required) What do you need to do to make it work What the Students Do (and ICT skills required) What do your students need to do to make it work Where is the Digital Evidence Kept? Specify where the student is keep and how your colleagues and verifiers (QC) can access it. Evaluation of the Changes to the AssessmentImplementation and effectiveness How did it go Student feedback What did the students think? Reflections & Changes Your own impressions of how things went and what would / will you do differently next? time? |

# Assessment Re-Design Template Instructions

We have produced a simple re-design template, it can be downloaded from the Resources section of both the CITEA project web site and the OU OpenLearn Course called ‘[Design and Build Digital Assessments](http://www.open.edu/openlearncreate/course/view.php?id=2252)’; the file is called ‘Assessment template latest 14-8-18’ and is available in Word format (docx) so that you can change and adapt it to your own needs.

The idea behind the template is very simple – to provide a common basis for describing an e-assessment design problem, the proposed solution, and a common way of sharing this with others. It also doubles up as a very useful Verification / Quality Assurance tool by enabling the recording of the changes made and how the verifier / inspector can find the information they need. Besides this, the template provides a useful tool for reflection and collaboration.

# Background to the Design Template

The design template is based on concepts coming out of the fields of [Instructional Design](https://en.wikipedia.org/wiki/Instructional_design), Learning, and Jisc sponsored work on [Learning Design](http://jiscdesignstudio.pbworks.com/w/page/12458466/learning%20design). These theoretical ideas have been combined together into a simple and practical tool, by using a method from the discipline of [architecture](https://en.wikipedia.org/wiki/Pattern_(architecture)) called [design patterns](https://en.wikipedia.org/wiki/Design_pattern).