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| **College / Organisation** |  |
| **Name & Role** |  |
| **Unit Name(s) & Code(s)** |  |
| **Contents:**The Learners 1Description & Common Characteristics etc. 1The Non-Digital Context 1Target Learning Outcomes, Knowledge and/or Skills, Performance Criteria, Evidence Requirements etc. 1Existing approaches to assessment for the Unit are: 1Staff experience/expertise in technology-enhanced assessment 2The Digital Solution 2Descriptions 2Assessment Type: 2Rationale 2Technology & Delivery Setting 2Resources and Tools Required 2What the Tutor Does (and ICT skills required) 2What the Students Do (and ICT skills required) 2Where is the Digital Evidence Kept? 2Evaluation of the Changes to the Assessment 2Implementation and effectiveness 2Student feedback 2Reflections & Changes 2Assessment Re-Design Template Instructions 3Background to the Design Template 3 |

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| The LearnersDescription & Common Characteristics etc.The Non-Digital Context Target Learning Outcomes, Knowledge and/or Skills, Performance Criteria, Evidence Requirements etc.Outcome 1 Outcome 1 - Knowledge and/or Skills, Performance CriteriaOutcome 1 - Evidence RequirementsExisting approaches to assessment for the Unit are:How do you currently conduct the assessment?Staff experience/expertise in technology-enhanced assessmentHave you done this (or anything like this) before? What? Where? How?The Digital SolutionYour proposed method of using digital tech for the assessmentDescriptions* Outcome 1
	+ What changes have you made?

Assessment Type: * Diagnostic / Formative / Summative?

RationaleWhy have you done this? Technology & Delivery SettingWhat tech are you using and where? How might this affect the assessment? What might go wrong (risks)? What are the benfits?Resources and Tools RequiredWhat do you need to make this work – people, software, services, infrastructure, equipmentWhat the Tutor Does (and ICT skills required)What do you need to do to make it workWhat the Students Do (and ICT skills required)What do your students need to do to make it workWhere is the Digital Evidence Kept?Specify where the student is keep and how your colleagues and verifiers (QC) can access it.Evaluation of the Changes to the AssessmentImplementation and effectivenessHow did it goStudent feedbackWhat did the students think?Reflections & ChangesYour own impressions of how things went and what would / will you do differently next? time? |

# Assessment Re-Design Template Instructions

We have produced a simple re-design template, it can be downloaded from the Resources section of both the CITEA project web site and the OU OpenLearn Course called ‘[Design and Build Digital Assessments](http://www.open.edu/openlearncreate/course/view.php?id=2252)’; the file is called ‘Assessment template latest 14-8-18’ and is available in Word format (docx) so that you can change and adapt it to your own needs.

The idea behind the template is very simple – to provide a common basis for describing an e-assessment design problem, the proposed solution, and a common way of sharing this with others. It also doubles up as a very useful Verification / Quality Assurance tool by enabling the recording of the changes made and how the verifier / inspector can find the information they need. Besides this, the template provides a useful tool for reflection and collaboration.

# Background to the Design Template

The design template is based on concepts coming out of the fields of [Instructional Design](https://en.wikipedia.org/wiki/Instructional_design), Learning, and Jisc sponsored work on [Learning Design](http://jiscdesignstudio.pbworks.com/w/page/12458466/learning%20design). These theoretical ideas have been combined together into a simple and practical tool, by using a method from the discipline of [architecture](https://en.wikipedia.org/wiki/Pattern_%28architecture%29) called [design patterns](https://en.wikipedia.org/wiki/Design_pattern).