

## **Frequently Asked Questions**

### **Accessibility of resources**

**Q1: How can we access the Induction slides and videos?**

**Q2: How can we access the other resources; webinars and slides?**

A: The link to the slides, audio records and videos will be available online via links on the website

### **Assessment**

**Q1: How do we evaluate learners online?**

**Q2: How do we conduct assessments online?**

**Q3: How do we ensure academic integrity in online assessment?**

**Q4: What are the technological requirements (i.e. platform ) to assess learners online?**

A: We have a session on assessment next week. There will be some time for discussion of these questions.

### **Webinars schedule and programme details**

**Q1: Could you provide us with the detailed webinars' schedule (days, time, sessions' duration, etc)?**

**Q2: Could you provide us with the detailed programme sessions (topics, activities, etc)?**

**Q3: How and when can we get notified/updated with the next meeting's time and link to join?**

A: These will be updated on the website as we confirm details. We will add the information as soon as we can but as the course is being put together rapidly we are still confirming the events. Please check the website regularly, and certainly at the start of each week, to keep up to date.

**Q4: Shall we use the same credentials to join all meetings in the programme?**

A: It is expected that all meetings will be conducted on Zoom. In this case you can join using your personal Zoom account. You will have to register and sign in separately for the OpenLearn, nQuire and Our Journey platforms to take part in learning activities through these. It is ideal you use the same email address as this could make it easier for you to manage your accounts and your learner journey, but this is not required.

**Q5: Whom can we contact for assistance (technical and/or learning issues)?**

A: For the most timely assistance, please:

1. Avail of guides, explanations and information provided on the Pathways website
2. Ask colleagues on the programme to assist from their own experiences
3. Ask your institution's ACDE coordinator, who can help and/or then pose the issue on the ACDE coordination WhatsApp group
4. Contact ACDE secretariat (Email: [execdirector@acde-afri.org](mailto:execdirector@acde-afri.org) or [rjogidan@gmail.com](mailto:rjogidan@gmail.com), WhatsApp: +254 720 627353) providing a clear explanation, and where applicable screenshots, of the issues or error messages you are experiencing

**Q6: What is the Badged Open Course (BOC)?**

*A: A Badged Open Course (BOC) is a design for self-study courses that is used for many subjects on the OpenLearn site. Take your teaching Online is a BOC. Each BOC constitutes 24 hours of study and by viewing most pages and successfully completing two quizzes you will qualify for a digital badge.*

**Q7: Why don't we have a certificate by the end of the course?**

A: There will be a certificate for completing the core expectations of the course, the BOC and attending the core webinars.

## **Community Activity**

### **WhatsApp**

**Q1: How to join the WhatsApp group for the community activity?****Q2: Could you replace the used application for community activity with an application other than WhatsApp (i.e. Telegram Messenger)?**

A: We encourage participants to avail of a range of applications / platforms to interact together, including:

1. The Pathways: Teacher educator programme has discussion forums built into the online course (Making teacher education relevant). These provide opportunity for discussions and interactions around the learning.
2. The Pathways: Tertiary educator programme does not have the same forums, but we are working to set up wider WhatsApp discussion forums instead. We think participation will be enriching; however, it is not required.
3. Additionally, as indicated on the websites and discussed in the webinars, we also encourage participants to self-organise local study and facilitation groups. This could be face-to-face where it is safe to do so, though in most locations this will be best done remotely using platforms of participant's choice, such as WhatsApp, Telegram, Facebook groups, etc.

### **Our Journey**

**Q3: Is Our Journey similar to the Portfolio?**

A: It could be used to create a portfolio, for example by using hyperlinks to other online documents, but the main intention is to have a simple way to represent events in your study experience and make a record of the learning as it happens. It is also a means to give feedback to us, but by default the journey is personal and it will only be shared with us if you tick a box to share it in the 'My account' page.

**Q4: I registered for the Our Journey but I am yet to receive a confirmation link to my email. Should I re-register again?**

A: Please check your 'junk' folder or any similar folders. Sometimes the email goes there by accident. You can go back to the site and request another email to be sent by clicking a link there when you try to log in.

## **Tertiary vs Teacher program**

**Q1: What are the key differences between the 2 courses?**

**Q2: Why can't we study both programs and we need to select one of them only?**

**Q3: If we have the time and resources to study both programmes, can we do that?**

A: You can study both programmes if you feel that you have enough time to do this. Each will take around 3 or 4 hours a week.

**Q4: Can we take the teacher educator programme later after we finish the tertiary one?**

A: We are running the events during the same time. But there are free self-study resources available that are related to the Teacher Educator programme and these could be taken as self-study at a later date.

**Q5: I am not a tertiary educator, is this course relevant to me?**

A: If you are involved in any form of teaching or educational provision and are interested in online learning you are likely to find this course relevant.

## **Other topics of interest**

**Q1: How to maintain student engagement in online learning?**

**Q2: How to motivate learners to learn online?**

A: These topics are covered in the first weeks of Take Your Teaching Online. Further discussion will be encouraged and prompted in community events and activities. The answers aren't simple, but we will give some ideas about how to approach these issues and space to discuss how this can be achieved in your contexts of teaching.

**Q3: Methods to ensure children protection when they learn online (i.e. Zoom)?**

A: This is certainly an important topic, but the focus of this programme is tertiary i.e. adult education, so it won't be specifically covered. Some of the Take your Teaching Online course does discuss issues of privacy when teaching or studying online.

**Q4: How to develop teaching and assessment resources for specific subjects;**

- **Practical oriented units from physical education and recreation and sport management.**
- **Hospitality management courses**

A: There will be community events – particularly the ones later on around Learning Design – which will support thinking about the development of resources for your own teaching in your subject areas. We cannot provide specialist advice on each subject in the scope of this course but will aim to have subject-related groups in sessions.

**Q5: Incorporating special needs (i.e. sign language) in distance learning**

A: In some areas of OU provision British Sign Language interpretation is available, however this isn't the case in Take your Teaching Online. We do offer text transcripts and captions for all video and audio.

## **Further questions**

**Q1: Hope the self-directed learning be done at one's pace? Please reply?**

**Q2: Any advice on use of time, as this is likely to lengthen learning time?**

A: Yes, the Take your Teaching Online course can be taken at your own pace. We will suggest that you complete one or two weeks of this as self-study during each week. However, if you get behind you can catch up in later weeks.

**Q3: If I miss a lesson is the recorded video engagement counted as a lesson?**

*A: Videos will be provided on the website and watching a recording of the core webinars is an acceptable substitute to get the certificate if you cannot make it to the event at the time.*

**Useful links**

Tertiary educator programme page

<https://www.open.edu/openlearncreate/course/view.php?id=5759>

Our Journey

<https://ourjourney.ac.uk/>

Tertiary educator webinar 1

<https://www.youtube.com/watch?v=ThD4pDIVTJU&t=3s>