Supporting reflective practice (Facilitator notes)

This session provides opportunities to review current practices, identifying what is working and what could be developed further.

Focus	Supporting reflective practice
Time/Date	2 hours (30+45+30+follow up)
Focal point	Links to Reflective Framework Guide
_	[Select the focal points linked to this training: Environment, Resources, Approach, Relationships,
	Outcome]
	Environment (i.e. is the learning environment conducive to learning?)
	Resources (i.e. do the resources being used effective in assisting learners to grasp concepts and processes?)
	Approach (i.e. are the approaches being adopted by educators consistent with learner needs?)
	Relationship s (i.e. are effective learning relationships being established and maintained between educators
	and learners and amongst learners?)
	Outcomes (are learners learning?)

Timings	Plan, Do, Feedback, Reflect	Notes for facilitators	Summary of key points – (if using WhatsApp add a summary at the end of each point.
Pre-reading	In preparation for the training:		
task	You will need to :		
30 mins	Re-read the 'CORP Reflection Process' (sent prior to the training)		
	Complete 'Supporting reflective practice - preparatory activity' (Sent out prior to the training)		

5 mins	Welcome & warm up activity to see who is in attendance.	Lead facilitators, please use an activity you feel comfortable with. Make sure everyone has completed the prepatory task.	
50 mins in total (10	EXPLAIN/SHARE	Share the aims of the training:	
minutes		This session provides opportunities to	
Explain &		review current practices, identifying	
Share) and		what is working and what could be	

30 minutes for Reflect and 20 minutes to Feedback		developed further.	
	REFLECT	Activity 1: 1.1 In small groups, using your reflections generated from the preparatory activity, share you experiences of supporting reflective practice. Note the similarities and differences in experiences amongst the group regarding: • The 'aspects of work' that have	
		formed the focus of reflection and why? • The 'aspects of the learning setting' that have formed the focus of reflection and why? • What actions have you committed to? • What impact have the actions had?	
	FEEDBACK	 What you feel has gone well about the process of reflection What you feel has gone less well. What issues have you identified/have you learnt from others that you have not been doing and would like to try in your hub 	
		Be prepared to share in the larger group. 1.2 In the large group invite participants to feedback from the activity:	

50 mins in total (10 minutes Explain & Share), 30 minutes for Reflect, 15 minutes to Feedback, 5	EXPLAIN/SHARE REFLECT (30 mins)	*Note responses and try to collate replies. Feed these collated replies back to the group. Note to facilitators: Choose a practical example from your learning setting's current teaching and learning focus. In this example, we use an activity based on a cohort's MPA data as a discussion point. You may wish to use the same activity, or adapt for the needs of your own learning setting. Activity 2: Using evidence to support reflection: 2.1 In small groups consider the MPA data contained in the example given. Imagine this data relates to the Hub you are working with. Work through the questions on below the	
mins to Summarise	FEEDBACK	data. Consider how you would use this data to support reflection and action planning with your educators 2.2 Back in the large group, look at the cohort level data. 1. What are the strengths of the	
		cohort? How do you know? 2. Which subject do the learners do better in? Why might that be? 3. Which subject needs more attention? 4. What kind of action might you identify with educators to improve on areas of weakness	
	SUMMARISE	and why? Emphasise the value and importance of using evidence to support reflection. Highlight the other potential sources of evidence relating to 'aspects of the work' or 'aspects of the learning setting'	
Respond within 2 days	REFLECT	Close the session by participants to respond to the three Reflection questions on the group WhatsApp channel. 3 Reflection questions	
		 What was most helpful about today's training? What surprised you most in your group conversations? How does this information help your planning and teaching for the next module? 	